

# Royal Chester Rowing Club

The Groves, Dee Lane, Chester, CH1 1SD UK  
Boathouse +44 (0)1244 322468

## Incident Reporting.

Please note that from 1st January 2009 it has been a requirement that any reportable incidents are recorded through the British Rowing online incident reporting system, as well as recorded in the incident log book, which can be found behind the bar in the clubroom.

The reporting system can be accessed via the British Rowing website, you do not even need to log in. In the top left hand corner of the home page is a box marked Online Services, if you hover over this a dropdown box appears in which one of the options is Incident Reporting, click on this and just answer the questions. British Rowing will automatically send a copy of the report to the club's Water Safety Advisor, and to any other rowing club that may have been involved.

**The requirement to report incidents is not something in which we have a choice.  
It is every member's responsibility to ensure that any incidents are correctly reported.  
Failure to correctly report incidents could result in penalties for the whole club, including suspension from racing.**

A Reportable Incident is one that caused, or had the potential to cause, injury to persons and/or damage to equipment.

### Examples of incident types you need to report:

Capsize or falling out of boat through: inexperience, contact with another rowing boat, contact with other object, equipment or boat failure

Collision through: contact with static object, moving object, navigation issue, poor visibility or lighting

Swamping through: rough water, collision with other rowing boat, collision with other object, wash

Health related; manual handling, respiratory, hypothermia, heat stress, water-borne disease

Equipment failure: boat buoyancy, riggers, gates, seats/feet, steering equipment, bow ball, blades/sculls, safety/coaching/rescue launch, PFD's, throw lines, racking

Land training due to: weight training, circuit training, running, cycling, indoor rowing, slips/trips

Behaviour: vandalism/violence

Trailer towing: failure of equipment, driving issue, incorrect or improper stowage, falling from a height

### Examples of 'near incidents' you need to report:

a sudden evasive action had to be taken to avoid a collision

a boat is flouting navigation rules

a boat is not displaying the required lights at night

a crew has boated in high risk conditions

a dangerous situation existed

If you have any questions please contact the club's Water Safety Advisor

**Peter Jarvis  
RCRC Water Safety Advisor.**